Family Therapy Training Programme Director

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| **Job Title** | Programme Director |
| **Salary band:** | £50,942 pro rata to three days per week. There is flexibility to be creative about how this post is carried out and it could be done on a job share basis. |
| **Location:** | Flexible – the post will be based at home, but the post holder may be required to travel to trainings, meetings (including AFT meetings) and clinical placements on a regular basis.  Scotland-wide and north of England travel will be a key feature of the post. |
| **Job purpose** | The Programme Director will work closely with the Chief Executive, the Board of Directors, and the members to develop and maintain relationships essential to the Network.  They will be a figurehead for the Network and the brand, generating suitable new vocational training opportunities with external agencies.  They will be responsible for maintaining and building the academic and professional accreditation. The principal focus of the role will be to develop and maintain the high standards of training within FTTN.  The Programme Director will look to forge and develop new links with relevant institutions and organisations in order to achieve the Family Therapy Training Network’s strategic aims and objectives. |
| **Principal Responsibilities** | To maintain a portfolio of teaching as required by the Network and to co-ordinate and lead the Masters course.  To provide creative and professional leadership and committed academic direction with trainers and other stakeholders to support improvements in quality, learning and teaching within the Family Therapy Training Network.  To actively seek and generate income for the Network, through appropriate vocational training opportunities.  To keep up to date professional knowledge of the field of family therapy and systemic psychotherapy in order to uphold the courses with the required standards.  To design and develop a range of CPD events for Family Therapy Training Network members.  To build and maintain strong relationships with key sector bodies such as AFT and UKCP.  To develop and maintain the relationship with the accrediting university of the Masters course.  Maintain the AFT accreditation status of the courses. |

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|  | To coordinate, develop and manage clinical placements required for the Masters Course. You would be responsible for supporting and monitoring clinical placement progress with clinical placement supervisors.  To monitor progress and performance of FTTN trainers, offering support to FTTN trainers in their delivery of FTTN academic learning courses.  To develop and co-ordinate FTTN research activities at the MSc training level in terms of ethics procedures. Create opportunities to carry out, write and publish family therapy and systemic psychotherapy research in appropriate publications.  Any other duties commensurate with the grade. |
| **Responsible to:** | The Chief Executive and The Family Therapy Training Network Board of Directors. |
| **Responsible for:** | The maintenance and development of the academic and professional aspects of family therapy and systemic psychotherapy training and the Family Therapy Training Network. |
| **Working Relationships** | *Externally, with*  AFT, UKCP, University, The Scottish Government, Local Authorities and Third Sector organisations.  *Internally with:* The Chief Executive, The Board of Directors, trainers and FTTN members |

Person Specification

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|  | **Essential** | **Desirable** |
| **Knowledge and Qualifications**  **Experience** | * Accredited Family and systemic psychotherapist registered with AFT and UKCP * Teaching and development experience in Family Therapy and systemic psychotherapy * Excellent interpersonal and relationship development skills | * Registered approved supervisor or a willingness to work towards becoming one. * Experience of developing relationships with a number of organisations. * Experience of supervising and managing others. * Experience of building teams and team working. * Experience of having exploited academic enterprise opportunities to generate income. |
| **Knowledge and understanding** | * An understanding of the AFT accredited Family Therapy and systemic psychotherapy courses to Masters level * Knowledge of current effective practice in | * Understanding of and willingness to learn the process of university accreditation |

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|  | family therapy   * Good knowledge of effective teaching and learning practices. * Recognises and adheres to diversity. | system in relation to the Masters Course. |
|  | * Recognises and adheres to professional boundaries. Demonstrates a high level of integrity and professionalism. |  |
| **Skills** | * Ability to be creative and innovative in the development and delivery of learning and teaching. * Excellent verbal and written communication skills. * Ability to work independently, undertaking a high level of personal responsibility and initiative as required within the role. * Ability to manage demanding workloads including working to conflicting deadlines whilst maintaining attention to detail. * Ability to use networks of contacts appropriate to the role. | * Project management skills and experience |